

3 WAYS TO HIRE



Direct Hire

Choose the program you'd like from Plan A or B (*Review 5 year guarantee*). HireWizer sources 5 qualified candidates within 15 days for you to pick from. After you've decided on your ideal candidate, we schedule a start date. Once all your onboarding criteria is met, the selected candidate becomes your full-time employee. Our job doesn't end there, over the coming weeks we'll be checking in to see if you require any advice in running a remote employment operation and follow up with your new employee to make sure they're being effective in their role.

As we hope to work with you long term, we've formulated Plan B to make it advantageous to you to preserve our partnership.



Temp to Hire

Temp to Hire is ideal for those clients who are trying out Remote Employment for the first time. It gives you an opportunity to evaluate how effectively the Remote Associate works with your team while on HireWizer's payroll. You're given 90 days to evaluate the employees' performance and conclude whether or not they wish to hire them directly.

During the 90-day evaluation period, our hourly bill rate to you will cover the Associates salary and HireWizer costs. Once you hire the Associate as your direct employee, the HireWizer placement fee is reduced to 15% of first year annual salary.



Temporary Assignment

Temporary Assignments are for those clients who need support for a specified period. Most engagements last up to 12 months but can be shorter or longer, depending on your specific needs. With urgent assignments, we recommend 1 group video interview with each presented candidate conducted by the necessary stakeholders.

Once you've concluded on who you'd like to bring on to your assignment, HireWizer offers some paid-for background checks if you wish to utilize them to make sure everything is above board (costs vary with depth of search but we try to keep it economical):

- ✓ Drug Screening
- ✓ Criminal Background Check
- ✓ Employment History Verification
- ✓ Education and Certificate Authentication

Once the background checks have come back cleared, the assignee joins HireWizer's payroll and our bill rate to you covers the Assignees salary and HireWizer costs.

The Remote Assignee reports directly to your designated internal employee. At the end of each work day, your Remote Assignee fills out their online timecard, which you'll be able to approve before we process payroll.

Your Talent Advisor will be checking in with you and the Remote Assignee on a regular basis to make sure your expectations are being met.